

Oakland Plantation Instructions for Request for Modification(s)

Please read the instructions on this page carefully before completing the application.

The Architectural Review Committee (ARC) utilizes a complete package application procedure. The application is considered complete when all required documentation has been reviewed. If your application is incomplete, your application will be returned unprocessed.

1. For all modifications, and/or additions, please enclose two (2) copies of the following with your request:
 - a. A Site Plan, to scale, showing exact location of modification being requested in relation to your property lines. Existing structures, fences, decks, walkways, driveways, etc. should also be indicated. No plan will be review without a Site Plan.
 - b. A brief description of the modification, drawings, exterior elevations, floor plan, all dimensions, details of materials to be used, pictures, catalog pages, brochures, color samples, and landscape features, if applicable, **MUST** be included in order for a review to be done.
2. The ARC assumes no responsibility for quality of workmanship, verification of property lines or contractors.
3. It is recommended that homeowners check with the Lee County Building and Inspection Department to obtain necessary permits and Building Code information.
4. Please print legible in ink.
5. Give your complete legal name.
6. Give the address where your submission should be mailed.
7. Complete the entire application, please sign and date the application.
8. **IMPORTANT:** All applications must be submitted to

J. M. Yielding, Architect, AIA
Oakland Plantation ARC Member
2309 Sharon Drive
Albany, GA 31707
Cell: (229) 881-0898

**Oakland Plantation
Application for Modification**

Date: _____

Homeowner's Name: _____

Address: _____ Lot #: _____

Home Phone: _____ Cell Phone: _____

Estimated Start Date: _____ Estimated Completion Date: _____

TYPE OF MODIFICATION BEING REQUESTED

MINOR

Arbor Change of House Color Play Equipment Statuary
 Basketball Goal Landscaping Satellite dish
 Reroofing Tree removal Other

MODERATE

Deck Gazebo Fence Retaining Wall Other

MAJOR

Room Addition Screened Porch Swimming Pool Pool House
 Detached garage/shop Other

Permission is hereby given for members of the Architectural Review Committee and/or appropriate Oakland Plantation representatives to enter the property to make reasonable observations / inspection of the modifications, and the completed project.

Homeowners Signature: _____ Date: _____